

Oak Grove Baptist Church

Lead Technology Coordinator

Projected Tech Coordinator Job Description

The job description of Tech Coordinator at OGBC will be to actively support the Church's core values, mission statement, vision and various other ministries of the fellowship.

The position is a non-paid or paid position that follows under the direct supervision of the Pastor and the Board of Deacons.

Duties and Responsibilities of the Tech Coordinator

*Lead in and/or assist with filming, burning, streaming, and uploading worship services and other events to our multi-media outlets and links.

*Work with the Church Leadership to help develop and support a budget line item that supports current technology needs and future technology needs.

*Coordinate and assist all on and off campus activities where technology might be utilized.

*Work in areas such as church internet, website, TVs, cameras, dvd, power points, sound, projectors, facebook, youtube, zoom accounts, phone, and other media outlets deemed appropriate in keeping our fellowship and community connected.

*Work with existing tech team and develop best practices in all areas involving technology.

*Recruit and train new and old tech team members.

*Work with existing ministries and committees that are involved with tech team.

*Develop and create new ministry opportunities within the church involving the tech team to reach in and outside of the fellowship.

*Oversee maintenance and make suggestions for improvements to existing and future technology.

*Coordinate Technology to maximize our overall effectiveness for services/ministries on campus and those made available off campus.

*Assist Pastor, staff and other ministries with their tech needs.

*As well as other duties deemed appropriate by the Pastor and Deacons at OGBC.

Interested participants email the church office (ogbc1022@gmail.com) to submit your name for consideration.